

# 2021 Faith Builds Homes

## Milestone Tutorial



# Tutorial Overview



Program &  
Communication  
Expectations



Milestone  
Requirements



Reporting &  
Volunteer Name  
Submission Process



Faith Builds  
Resources

# Program Expectations

## Church and Volunteer Engagement

- 10 - 12 churches commit to prayer support, volunteer support, and financial support
- 200 - 300 volunteers engaged
- Generosity Challenge

Resource Link:

[COVID Guidance for in-person volunteers](#)



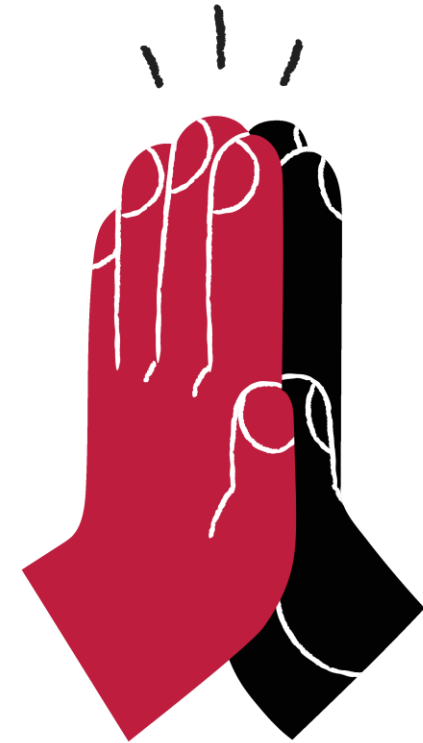
# Communication and Partnership Expectations

## Local Partnership with Thrivent

- Actively partner with local Thrivent engagement team
- Work together to plan engagement opportunities
- Keep lines of communication open throughout the build

## Habitat and Thrivent Partnership team

- One staff member should be point of contact for Faith Builds
- Keep the partnership team informed of any changes to your affiliate Faith Builds contact
- Use Project Status Reports to communicate project changes/updates to the partnership team



# Milestone Requirements



# Milestone 1

## **Deadline for completion: March 1, 2021**

1. Construction dates reported in online [Affiliate Project Status Report](#)
2. Church Engagement reported in online [Affiliate Project Status Report](#)

\*\* Please do not submit Project Status Reports for your 2021 Faith Builds until after January 28, 2021

When completed, 50% of your award amount will be distributed.

# Milestone 2

1. Home completed no later than December 31, 2021
2. Certificate of Occupancy or local equivalent documenting compliance with building inspection by January 5, 2022 (email to [usgrants@habitat.org](mailto:usgrants@habitat.org))
3. Final volunteer names submitted by January 5, 2022
4. Complete final [Affiliate Project Status Report](#) including
  - a) Final church engagement and fundraising results
  - b) Actual construction completion date
  - c) Actual house cost

When completed, the remaining 50% of your award amount will be distributed.

# Reporting





# Affiliate Project Status Report (PSR)

Complete [PSR](#) when you have build/activity updates to report to the Habitat and Thrivent Partnership team

- Construction concerns/delays
- Build address changes
- Progress with congregational engagement
- Any other relevant project updates

## Resource Link:

[Affiliate Guide to PSR](#)

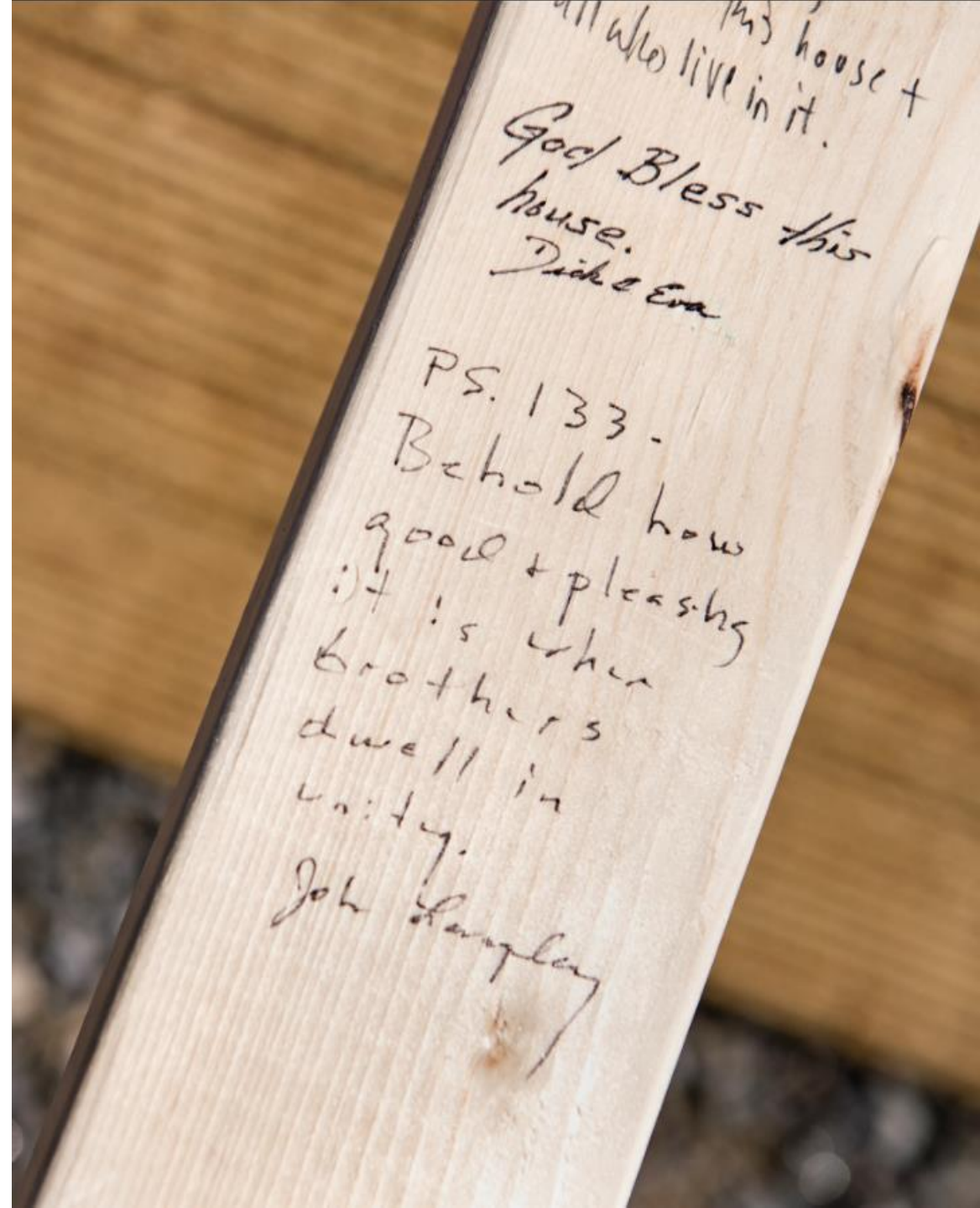


# Volunteer Name Submission Process



# Why does Thrivent collect volunteer names?

- To demonstrate program impact
- To thank participants and build relationships



# Volunteer Name Submission

[Submit volunteer names](#) within 2 weeks of activity – the sooner the better!

- Use provided [volunteer sign-in form](#) for in-person activities.
- Virtual participation counts!
- Required fields include:
  - First and Last Name
  - State
  - Email

## Resource Link:

[Affiliate Guide to Submitting Volunteer Names](#)



# We're here for you!

Don't hesitate to reach out with any questions or concerns.

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## **Habitat and Thrivent Partnership Team**

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For access to all the resources we reviewed today and more, please visit the [Faith Builds Resources Page](#).

Thank you!

